

WRIT OF ATTACHMENT ON PERSONAL PROPERTY

Intake Sheet

Writ of Attachment

Original and copy for each defendant

Certified Copy of the order

Stating that it is a Pre-judgment Writ

Copy of the Bond on Attachment

That was filed with the court

Letter of Instruction

- Description & location of property to be seized
- Address of judgment debtor(s)
- The bonded transportation & storage company to be used
(If you have no preference, indicate “transport & store at the discretion of the Sheriff”)
- Value of the property to be seized

Bond of Indemnity to the Sheriff

Twice the value of the property to be levied upon
(Minimum bond is \$5,000.00)

Sheriff’s Notice Regarding Storage (blue sheet)

Have attorney or plaintiff sign it. This is to let them know that they are responsible for storage fees.

Sheriff’s Fee

\$73.00 + mileage to the location of the property
\$6.00 for each certified mailing to judgment debtor(s)